

National Society of the Sons of the American Revolution

CANADIAN VALLEY CHAPTER
of the
OKLAHOMA SOCIETY
of the
National Society of the
Sons of the American Revolution



BY-LAWS

Canadian Valley Chapter of the Oklahoma Society
National Society of the Sons of the American Revolution

ARTICLE ONE

Name and Location

Section 1:

The Canadian Valley Chapter is chartered by the Oklahoma Society, Sons of the American Revolution, and its principal location shall be in Canadian County, Oklahoma.

Section 2:

The official address of the Chapter shall be the address of the Chapter Secretary.

Section 3:

The Chapter's mission is to support the objectives of the National Society of the Sons of the American Revolution, which are patriotic, historical, and educational.

ARTICLE TWO

Membership and Dues

Section 1:

Membership is limited to active members of the Oklahoma Society, National Society of the Sons of the American Revolution. There are no At-Large members.

Section 2:

Applicants must submit a completed membership application with all required fees. Transfers into or out of the Chapter shall follow OKSSAR and NSSAR guidelines.

Section 3:

The membership categories include Regular or Regular Life Member, Junior Member, Memorial Member, and Dual Member, as defined by the NSSAR Constitution, Article 3.

Section 4:

Active membership continues as long as annual dues (National, State, and Chapter) are paid in full and on time. Dues are payable to the Chapter Treasurer by December 31 for the following fiscal year. They become delinquent in January on the date set by the Oklahoma Society Secretary.

Section 5:

Failure to pay dues by the January deadline results in the immediate suspension of

active membership, including voting rights and eligibility to hold office in the Chapter.

ARTICLE THREE

Officers

Section 1:

The Chapter's officers shall include the President, Vice-President, Secretary, Treasurer, Registrar, Genealogist, Trustee, and any additional officers as needed. Active Chapter members are eligible for office and voting, with each member entitled to one vote. Nominations, including those from the Nominating Committee, will be made from the floor during the April Chapter meeting. Candidates with the highest vote counts will be elected. Absentee or proxy votes are not permitted. Officers shall serve a two-year term beginning after installation at the May meeting of even-numbered years or until their successors are elected. All officers serve without compensation.

Section 2:

The President may appoint officers and committee chairmen as needed, with all appointees serving without compensation. Appointed chairmen may form committees to assist them.

ARTICLE FOUR

Duties of Officers

Section 1:

The President presides over meetings and appoints officers and committee chairmen to support the Chapter's work.

Section 2:

The Vice-President acts in the President's absence or inability to serve and chairs the Membership Committee.

Section 3:

The Secretary records Chapter meeting proceedings and presents a written report at the next meeting. A majority vote may waive the reading of minutes. The Secretary also prepares necessary records, reports, and maintains the Chapter's membership roster. The Secretary distributes and collects dues if combined with the Treasurer's role.

Section 4:

The Treasurer manages Chapter funds, ensuring they are deposited in federally insured accounts. He approves disbursements authorized by the President or by a majority vote of members. The Treasurer provides financial reports at each regular meeting, maintains financial records, and oversees Chapter credit or debit cards. He prepares an annual budget for approval at the September meeting. If approved, this role may be combined with the Secretary's office.

Section 5:

The Registrar assists applicants with membership forms and reviews them for approval before submitting them to the Oklahoma Society Registrar. He reports new members and application statuses to the Chapter.

Section 6:

The Genealogist assists the Registrar in reviewing genealogical evidence and applications to ensure membership eligibility.

Section 7:

The Trustee reviews Chapter financial records and reports annually at the September meeting. The Trustee may also conduct reviews at the request of the President or by a majority vote at a regular meeting.

Section 8:

The Executive Committee consists of the President, Vice-President, Registrar, Genealogist, Secretary and/or Treasurer, and Trustee.

ARTICLE FIVE

Chapter Meetings

Section 1:

Unless otherwise decided by a majority vote, Chapter meetings shall be held on the 3rd Thursday evening of each month from September through May. The President will arrange meetings, which may be held in person or electronically. The President may call additional meetings as necessary.

Section 2:

Chapter business will be conducted in accordance with the most current version of **Robert's Rules of Order**.

Section 3:

A quorum for conducting business shall be one-half of the average attendance of regular meetings from the previous year or twelve members, whichever is greater.

ARTICLE SIX

Amending the By-Laws

A majority vote of the total membership may amend these By-Laws. Voting may occur in person, electronically, or by Proxy or Absentee ballot. Members may submit proposals for amendments in writing to the President. Once approved, changes take effect immediately.

These By-Laws were adopted on the 21st day of November 2024, superseding all previous versions.

Attest: 

Chapter Secretary