

BYLAWS  
of the  
Oklahoma Society of  
THE SONS OF THE AMERICAN REVOLUTION

**ARTICLE 1**

Meetings of the Society

1.1 Notice: Written notice of the place, date, and hour, of each Annual or Special Meeting of the Society shall be given at least fifteen (15) days prior thereof by mail or by electronic means to the President and Secretary of each Oklahoma Chapter.

1.2 Quorum and Business: Ten (10) active members shall constitute a quorum at any Annual or Special Meeting of the Society. Any item of general business may be transacted at any Annual or Special Meeting of the Society, whether or not specified in the Notice of the Meeting.

1.3 Resolutions: No Resolution which shall not have been considered either by the Board of Managers or a Special Committee appointed for the purpose, shall be adopted at any meeting of the Society except by affirmative vote of at least 80% of the members present and voting.

## ARTICLE II

### Funds, Fees and Dues

2.1 Funds: The State Society shall not be obligated to bear any expenses of any Chapter out of State Society funds. No Chapter shall be obligated to bear any expenses of the State Society out of Chapter funds.

#### 2.2 Fees:

A. Initial Fees: The admission fee for membership in the Oklahoma Society shall be determined by the action of the membership at the Annual Conference. Remittance covering this admission fee, plus the fee of the National Society and the local Oklahoma Chapter, is to accompany any application for membership, such application for membership is to be filed with the local Chapter chosen by the applicant.

B. Supplemental Fees: A fee determined by the action of the membership at the Annual Conference shall accompany each supplemental application to establish additional ancestral lines.

C. Transfers: A member who is transferring to or from another state society is to include with his application for transfer, Form 0918, an applicant SAR Record Copy, the applicable National Society SAR fee and any applicable State Society fee including that of the Oklahoma SAR. The Oklahoma SAR fee shall be determined by the action of the membership at the Annual State Conference. All applications for membership transfer are to be submitted to the Oklahoma SAR (State Society) Secretary/Treasurer for proper processing.

D. Reinstatement: Any inactive member who wishes to reinstate his membership may do so without referral to the State Registrar. The member shall submit Form 0918 and an SAR Record Copy accompanied with the payment of the current annual chapter, state and national dues and applicable fees of the Oklahoma SAR. The Oklahoma SAR reinstatement fee shall be determined by the action of the membership at the Annual State Conference. All applications for member reinstatement are to be submitted to the Oklahoma SAR (State Society) Secretary/Treasurer for proper processing."

2.3 Annual Dues: Dues to the Oklahoma (State) Society for each member are determined by the action of the membership at the Annual State Conference. Annual member dues are payable by January 1 of the year following that of the member's admission.

2.4 Dues and Fees Schedule. The State Society Secretary-Treasurer will furnish a current dues and fees schedule to every chapter of the society and shall update the schedule as changes occur.

2.5 Fiscal Year: The fiscal year of the Oklahoma Society shall be the calendar year. (Commencing with January 1 and ending December 31.)

### **ARTICLE III**

#### Duties of Officers

3.1 President: The President shall be the Chief Executive officer of the Society. He shall preside at all meetings of the Society and of the Board of Managers and shall decide all questions of order, subject to an appeal to the members in attendance at any meeting of the Society or of the Board of Managers. In the case of a tie vote by the members in attendance at any meeting of the Society or of the Board of Managers, the President may cast the deciding vote.

3.2 Vice Presidents: Each Vice President shall assist the President in fulfilling his duties and perform such duties as may be assigned to him by the President or the Board of Managers. In the event of the absence of the President or his inability to serve, the first Vice President shall act in his stead. In the event of the absence or inability to serve of both the President and the First Vice President, the Second Vice President shall act in the place and stead of the President.

3.3 Secretary-Treasurer:

(a) The Secretary-Treasurer shall have charge of the records of the Society, shall give notice of all meetings of the Society, as well as all other notices required by the Constitution or Bylaws, and shall keep an accurate record of the proceedings of such meetings. He shall give prompt notice to the National Society of the election or selection of all Society officers and delegates to the National Congress and of the nomination by officers and delegates to the National Congress and of the nomination by the State Society of a Trustee of the National Society. He shall have charge of the Constitution, membership lists and other official records of the Society, and shall conduct the general correspondence of the Society. He shall be Secretary of the Board of Managers and shall keep an accurate record of the proceedings thereof.

(b) The Secretary-Treasurer shall have custody of the funds of the Society and supervise the collection of dues, and the transmission of per capita dues of the National Society as provided in the Bylaws of the National Society. He shall have charge of all funds of the Society and shall deposit them in such bank as may be designated by the Board of Managers to the credit of the Society, and such funds may be withdrawn pursuant to the current Operating Budget of the Oklahoma Society. Requests for payment or reimbursement of expenses incurred by each committee will be honored by the Secretary-Treasurer providing such requests do not exceed that committee's budget. Check requests exceeding said committee's budget will be referred to the President for approval or non-approval. Special requests, such as new programs or unforeseen expansion of an existing program, whatever the amount requested exceeding One Hundred Dollars (\$100.00), will be submitted to the Board of Managers for final approval. Further, any request by the President or Registrar which exceeds his own budget must be approved by the Board of Managers. The Secretary-Treasurer shall keep a true account of receipts and disbursements with particular attention given to the operating budget of the Society, and shall at each annual conference render same to the Society. His accounts shall be audited by a committee appointed by the President. He shall give security as may be required by the Board of Managers. His costs of maintaining the office of Secretary-Treasurer shall be a budget item and subject to the same controls outlined for the President and Committee Chairmen.

(c) The Secretary-Treasurer shall verify and submit all applications to the National Society after first insuring that all required signatures have been applied and that proper forms and protocols have been used in preparation of the applications. The Secretary-Treasurer also maintains the register of Oklahoma State Numbers and assigns the next sequential number to all new members of the Oklahoma Society as soon as they have been registered by National, whether by transfer from another Society, or by approval as new members.

3.4 Registrar: The Registrar shall examine all applications for membership and, if found acceptable, shall approve them and submit them, along with the applicable fees and dues, to the Secretary-Treasurer, who will sign the forms, check for proper signatures and payment of fees and dues, and forward the applications to the office of the Registrar General for assignment of a National Application number and for final approval and registration. A duplicate copy of all applications shall be retained by the Registrar for the records of the State Society. Any questions as to qualification of an applicant for membership may be referred to the Board of Managers for appropriate action or determination.

3.5 Historian: The Historian shall have the duty of attempting to preserve a record of such activities of the State Society and of Chapters of the State Society, as may be of historical interest, and of preserving such instruments as may come into his hands relating to the National Society or to the War of the American Revolution as may be of historical interest.

3.6 Chaplain: The Chaplain, preferably an ordained clergyman, shall pronounce the invocation and benediction at State Society meetings and ceremonies, and he shall perform such devotional and religious duties as may be appropriately requested by the Society or its officers.

3.7 Chancellor: The Chancellor should be an attorney-at-law, and he shall give opinions on legal matters affecting the State Society when such questions are referred to him by the proper officers.

## ARTICLE IV

### Board of Managers

4.1 Absence or Inability to Serve: In case of the absence of the President of the State Society, or his inability to serve as chairman of the Board of Managers, the First Vice President of the State Society shall serve as chairman in his stead. In case of the absence or inability to serve of a Chapter President, a Chapter Vice President, authorized by such Chapter President may serve on the Board in his stead.

4.2 Call of Meeting and Quorum: Meeting of the Board of Managers may be called by the President at any time, and shall be called upon written request of three members of the Board. Four members of the Board, or fifty percent (50%) of the members thereof, whichever is the lesser, shall constitute a quorum at any meeting.

4.3 Board Action Without Meetings: Action of the Board may be taken without a formal meeting, by the President polling the members thereof by mail, telephone, or electronic means, provided at least

three-fourths (3/4) of the members of the Board are actually reached and provided a majority of the total number of members of the Board vote in favor of the action proposed.

## **ARTICLE V**

### Rules of Order

5.1 The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern in all cases to which they are applicable and where not inconsistent with the Constitution or Bylaws of the Society or with special rules of order which may have been adopted to govern at any meeting.

## **ARTICLE VI**

### Amendments

6.1 The Bylaws of the Society may be amended or repealed by a majority vote of the membership attending any annual conference or special meeting of the State Society, provided that no amendment of the Bylaws shall conflict with the Constitution and Bylaws of the State Society or the Charter, Constitution or Bylaws of the National Society.

Adopted by the 73rd Annual Congress held in Tulsa, Oklahoma April 8, 1978

Amended by the 89th Annual Congress held in Edmond, Oklahoma April 23, 1994

Amended by the 101st Annual Congress held in Norman, Oklahoma May 6, 2006

Amended by the 113th Annual Conference held in Bartlesville, April 14, 2018

Amended by the 114th Annual Conference held in Norman, April 27, 2019

APPROVED BY MEMBERS AT THE 114th ANNUAL STATE CONFERENCE 4/27/2019